

City of Southgate

Regular City Council Meeting

December 3, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, December 3, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent: *Edward Gawlik, Jr. *excused

Also Present: Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Director Tim Leach

Moved by Graziani, supported by Rauch, RESOLVED THAT the Southgate City Council amend the agenda to add Item #7 to Communication "A": Emergency Purchase of Arrow Board.

Minutes:

Moved by George, supported by Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated November 19, 2025 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the minutes of the Regular City Council Meeting dated November 19, 2025 be approved as presented. Motion carried unanimously.

Closed Session:

Closed Session re: Contract Extension IAFF Local 1307.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED that the Southgate City Council hereby enters into a closed session at 7:01 p.m.

ROLL CALL	
Ayres-Reiss	Yes
Gawlik	Excused
George	Yes
Graziani	Yes
Kuspa	Yes
Price	Yes
Rauch	Yes
Motion Passes	6-0

Moved by George, supported by Rauch, RESOLVED that the Southgate City Council hereby closes the closed session at 7:09 p.m.

ROLL CALL	
Ayres-Reiss	Yes
Gawlik	Excused
George	Yes
Graziani	Yes
Kuspa	Yes

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Price Yes
Rauch Yes
Motion Passes 6-0

Communications “A”:

1. Memo from Administrator; Re: Contract Extension-IAFF Local 1307 moved by Ayres-Reiss, supported by Price, RESOLVED THAT the Southgate City Council adopt the proposed two-year Collective Bargaining Agreement with the IAFF Local 1307 and to authorize the Mayor, City Clerk, and City Administrator to sign on behalf of the City. Motion carried unanimously.
2. Memo from Administrator; Re: Request for Public Hearing Southgate Tower Redevelopment Brownfield Plan moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council set a public hearing to review and take public comment regarding Southgate Tower Redevelopment Brownfield Plan Amendment #1 during the Regular City Council Meeting on January 7, 2026 at 7:00 p.m. in the Council Chambers. Motion carried unanimously.
3. Memo from Administrator; Re: Resolution Request – Wayne County Permits (A-26069, A-26124 & A-26154) moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the attached blanket resolution and the execution of the Wayne County 2026 Annual Permits for Annual Maintenance (Permit No. A-26069), Pavement Restoration (Permit No. A-26124), and Special Events (Permit No. A-26154), and to designate Kevin Anderson, DPS Director, to sign said permit on behalf of the City of Southgate. Motion carried unanimously.
4. Memo from City Council President; Re: Rules and Procedures moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council adopt the City Council and Work Study Rules and Procedures as presented. Motion carried unanimously.
5. Letter from Mayor; Re: Southgate Veteran's Memorial Library Mural Services moved by Rauch, supported by Price, RESOLVED THAT the Southgate City Council approve the proposal from Rhiannan Sibbald for the Southgate Veteran's Memorial Library mural services in the amount of \$4,175.00. Motion carried unanimously.
6. Letter from Mayor; Re: Southgate Veteran's Memorial Copier Lease-Waiver of Bid moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bid process and approve the proposal from Applied Innovation, as the lowest cost from the proposals received, for a 5-year lease of a Canon copier with coin box and card reader at a total cost of \$17,861.00. Motion carried unanimously.
7. Memo from Administrator; Re: Emergency Purchase of Arrow Board moved by Graziani, supported by Rauch, RESOLVED THAT the Southgate City Council approve the Administration's emergency purchase of the Arrow Board from Truck & Trailer Specialties, Inc. in the amount of \$6,150.00. Motion carried unanimously.

Communications “B”: (Receive & File)

1. Letter from Mayor; Re: Appointment to CASE Commission moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council receive and file the Letter from the Mayor appointing Victoria Aranj, 14036 Flanders, to the Cultural Arts & Special Events Commission expiring December 2027. Motion carried unanimously.

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Claims and Accounts:

Moved by Rauch, supported by Graziani, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1534 for \$1,355,235.87. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:18 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk